

November 12, 2024

The Wheeler County Commissioners Court met in Regular Session on the above date at 9:00 AM to consider the below listed agenda items. Court was opened by Judge McDowell and then he offered the opening prayer. Members present were: Commissioners Jackie Don May Jr, Phillip Gaines, David Simpson and John Walker. Also attending were: Margaret Dorman-County Clerk; Nichole Mock-Auditor; Cindy Brown-Tax Collector; Sherri Jones-District Clerk; Rick Walden-JP #2; Natalie Thomas-JP #1; Belinda Daniels, Rhonda Scott, and Carrie Gaines-Sheriff Department; Barry Sanders; Kimberly Morgan-Chief Appraiser; Dan Sams-City of Wheeler; Karla Benson; Louis Stas and Tarye Knight.

PUBLIC COMMENTS

None were offered.

APPROVAL OF MINTUES

John Walker made a motion which was seconded by Jackie Don May Jr to approve the minutes as written for the October 2024 meetings. Motion carried unanimously.

APPROVAL OF MONTHLY FEE REPORTS

David Simpson made a motion which was seconded by Phillip Gaines to approve the monthly fee reports as submitted by JP #1; JP #2; County Clerk; District Clerk and Tax Collector and the treasurers claim report covering the period of October 29, 2024 through November 6, 2024 in the amount of \$108,482.44. The Treasurer also submitted her September 30, 2024 report. Motion carried unanimously.

APPROVAL OF COMPENSATORY TIME BALANCES

Jackie don May Jr made a motion which was seconded by Phillip Gaines to approve the compensatory time balances as presented, through November 9, 2024. Motion carried unanimously.

BUDGET AMENDMENTS

Jackie Don May Jr made a motion which was seconded by Phillip Gaines to approve the budget in the amount of \$33,300.00 reflecting a capital purchase for a license plate reader for the SO. Motion carried unanimously.

BUDGET TRANSFER APPROVED

Phillip Gaines made a motion which was seconded by David Simpaon to approve the budget transfer in the amount of \$855.00 from County Judge Conference & Training staff to Conference training-VA officer. Motion carried unanimously.

BUDGET LINE ITEM TRANSFERS

David Simpson made a motion which was seconded by Jackie Don May Jr to make the following budget line item transfer as shown on the listing provided. Offices: Sheriff Asset Forfeiture, SCAAP Department; R&B 4; R&B 3; R&B 2; R&B #1; Non Departmental; Information Technology; Co Attorney; 31sr DC; VA; Emergency Management; JP #1; Building Maintenance; JP #2; Extension Service; Treasurer; County Clerk; and \$10,000.00 for R&B #4 from Wages-Emp to Wages-PT. Motion carried unanimously.

BURN BAN

No action taken.

JUDGES REPORT

Judge McDowell gave comments concerning the recent electon and the success of the process.

COMMISSIONERS REPORT

None presented.

PCT #1-CLOSING OF ALLEY BLOCK 44 MOBEETIE-Vandever

Jackie Don May Jr made a motion which was seconded by Phillip Gaines to close the alley in Block 44, between Clampitt Street and Forest Street and west of Court Street. Previously the street was closed but alley was not included in the action. Motion carried unanimously.

PCT #3-SPEED LIMIT SIGNS APPROVED ON COUNTY ROAD 2 for 2 miles south from I-40

David Simpson made a motion which was seconded by John Walker to approve the installation of 35 mph speed limit signs on County Road 2, extending 2 miles south from I-40. Motion carried unanimously.

COMMISSIONERS CONTINUING EDUCATION-ONLINE INSTRUCTION APPROVED FOR ALL EXCEPT NEW COMMISIONERS WITHIN THE FIRST 12 MONTHSPERIOD OF THE FIRST TERM

Jackie Don May Jr made a motion which was seconded by Phillip Gaines to approve county commissioners to participate in online educational courses, except new commissioners within the first 12 months of their first term. Motion carried unanimously.

COURTHOUSE DOOR GLASS REPLACEMENT APPROVED-\$9,319.37-COURTHOUSE SECURITY FUND

David Simpson made a motion which was seconded by Jackie Don May Jr to approve the estimate from Ballistic Glass & Armor Solutions for replacement of 9 panes of glass in the Courthouse doors and the labor for removal and installation from RiverCrest Home LLC. Motion carried unanimously.

FY 2024 SO AUDIT REPORT-ASSET FORFEITURE FUND

Jackie Don May Jr made a motion which was seconded by David Simpson to approve the Asset Forfeiture Fund FY 2024 Audit report as presented. Motion carried unanimously.

SO ASSET FORFEITURE REPORT AS SUBMITTED TO THE ATTORNEY GENERAL FOR 2024 APPROVED

David Simpson made a motion which was seconded by Jackie Don May Jr to approve the SO Asset Forfeiture report as submitted to the Attorney General office for 2024. Motion carried unanimously.

TAX COLLECTOR-TAX DEED FOR LOT 8, BLOCK 5, MONT LEW ADDITION, SHAMROCK APPROVED

Phillip Gaines made a motion which was seconded by Jackie Don May Jr to approve the Tax Deed for Lot 8, Block 5, Shamrock, Mont Lew Addition to Twenty Three Gs and Co Trust, Amarillo, Texas for \$5,510.00. Motion carried unanimously.

TAX COLLECTOR-ACCEPTANCE OF TWO OFFICE CHAIRS FROM HAPPY STATE BANK

At the request of Cindy Brown, Tax Collector, Phillip Gaines made a motion which was seconded by Jackie Don May Jr to accept the donation of 2 office chairs from Happy State Bank. Motion carried unanimously.

CANVASS OF NOVEMBER 2024 GENERAL ELECTION APPROVED

Phillip Gaines made a motion which was seconded by David Simpson to approve the Canvass report for the November 2025 General Election and the 2024 Special Election for Road Supervisor. Motion carried unanimously.

CO CLERK-COPY MACHINE LEASE AGREEMENT APPROVED-TASCOSA OFFICE MACHINES

Jackie Don May Jr made a motion which was seconded by David Simpson to approve the Lease Agreement with Tascosa Office Machines for a Canon IR ADV DX 4925i copier with a cost of \$118.26 per month. Motion carried unanimously.

CO JUDGE-COPY MACHINE LEASE AGREEMENT APPROVED-TASCOSA OFFICE MACHINES

Judge McDowell made a motion which was seconded by Jackie Don May Jr to approve the Lease Agreement with Tascosa Office Machines for a Canon IR ADV DX 3935i copier with a monthly cost of \$195.00. Motion carried unanimously.

AUDITOR-TIMELOCK PLUS LLC LEASE RENEWAL AGREEMENT APPROVED

John Walker made a motion which was seconded by David Simpson to approve the renewal Agreement for 48 months and for 86 licenses-\$47.26 per license. Motion carried unanimously.

BID AWARDED FOR CONTRACT RB #2025-1, Road Materials-ARPA funds to be used

Jackie Don May Jr made a motion which was seconded by David Simpson to accept all the bids submitted: ARCOSA and B&G Electric. Motion carried unanimously.

ADVERTISE FOR SEAL BIDS FOR ROAD MATERIALS FOR CALENDAR 2025-Per load bid

Phillip Gaines made a motion which was seconded by David Simpson to advertise for sealed bids for road materials for calendar year 2025 with the bids reflecting per load basis. The bids will be opened on December 5, 2024 and awarded on December 9, 2025. Motion carried unanimously.

DC-SURPLUS PROPERTY DECLARED

At the request of Sherri Jones, District Clerk, Phillip Gaines made a motion which was seconded by Jackie Don May Jr to declare the following as surplus property: 1 Desk hutch, 2 plexiglass panels, and 1 security gate. Motion carried unanimously.

CYBER SECURITY TRAINING FOR 2025 APPROVED-Larry Gatlin Administrator

Jackie Don May Jr made a motion which was seconded by Philip Gaines to approve Cyber Security Training for all employees and officials for 2025 as required by Texas Government Code 2054.5191 and provided by TAC. Larry Gatlin will be the administrator. Motion carried unanimously.

PAYMENT OF BILLS APPROVED

David Simpson made a motion which was seconded by Jackie Don May Jr to pay the bills as approved. Motion carried unanimously.

ADJOURNMENT OF MEETING

Phillip Gaines made a motion which was seconded by Jackie Don May Jr to adjourn the meeting at 9:37 AM. Motion carried unanimously.

Pat McDowell, County Judge

MARGARET DORMAN, COUNTY CLERK  
APPROVED: \_\_\_\_\_